

Graduate Council Minutes

August 17, 2017
4:00 PM

Chair: Pamela Cantrell

Present: Travis Ficklin, Jared DuPree, and Kathryn Syssoyeva via Skype

AGENDA ITEMS	MOTIONS	VOTE RESULTS	ACTION/DISCUSSION
Set Percentage of Quorum	M: Travis Ficklin at 2/3 or 66.66% S: Jared Dupree	Approved	UNANIMOUS
Form GS1 for Nominating Faculty			Finalize and vote on final form at next meeting. Notes: Kathryn Syssoyeva is back in town next week. Will get hard copy of the packet to her on Monday so she can prepare.
Policy 701 for approval	M: Jared Dupree to submit current draft to the Provost; S: Travis Ficklin	Vote via email once changes are reviewed	Discussion: Pam will wordsmith the minor changes and send corrected sections out by email. Notes: Changed several instances of “will” and “must” to “shall” throughout all policies. Added “institutional learning outcomes” to 4.5.1. Kathryn Syssoyeva will review 4.5.2 for possible revision and will send a revised version to Pam via email, who will then send it to all members for review and vote. 8/17/17 via email: Kathryn has withdrawn her concerns with 4.5.2 and 4.5.3.
Policy 702 for approval	M: Kathryn Syssoyeva S: Travis Ficklin	Approved	UNANIMOUS We removed 4.4.9—we feel that looking over program reviews is not within our purview. We added the following subsection: 4.5.2.10 Active engagement in the professional field and/or discipline.

			We discussed graduate faculty workload relative to research load and program director load. Not sure if policies relative to this topic fall within the scope of Graduate Council. Pam will check. Kathryn will vote yes contingent upon our actively pursuing these workload questions if it falls under us.
Policy 703 for approval	M: Travis Ficklin S: Kathryn Syssoyeva	Vote will occur via email once Pamela Cantrell has the answer on the 10 credits.	Discussion: Regarding 4.1.6.3 requiring 10 credit hour minimum that can be applied to certificate programs, we questioned why 10? Given courses are 3 hours each, would 9 or 12 be better? Pam will check on this. Notes: Email sent to Julie Stender and Cari Heizer regarding this question. Email received 8/17/17 from Cari Heizer stating we could change it to 9 credits.
Policy 704 for approval	M: Travis Ficklin S: Jared Dupree	Approved	UNANIMOUS This action was tabled until Kathryn has reviewed the policy. If there are no major issues, we will proceed to a motion via email. Notes: An email conversation ensued on 8.17.17 in which there was some discussion on 4.3.1 and 4.5. It was decided that 4.3.1 should stand as written. 4.5 was changed as shown below: In addition to a bachelor's degree, students may be required to complete additional undergraduate course work (leveling courses) prior to acceptance into a particular graduate program to ensure proper preparation for study at the graduate level in that program .