

Graduate Council Minutes

September 18, 2017

9:00 AM

STEM Center

Chair: Pamela Cantrell

Present: Jared Dupree, Travis Ficklin, Sandy Peterson, Weston Zimmerman—arrived at 10:00am (DSUSA VP Academics); Cari Heizer, Darlene Dilley-Ex Officio.

Guests: Nate Staheli, David Wade

| INFORMATION ITEMS | | | DISCUSSION |
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| Pamela Cantrell | | | |
| a. Voting members | | | Reminder: only faculty members of Graduate Council may vote |
| b. Minutes from 8.23.17 | | | Minutes were not approved, but rather will be added to our record for information only. Only one voting member was present at that meeting so there was not a quorum. |
| c. Update on Policies | | | Being presented to Dean's Council by the Provost today. Half way through the review period. So far not many comments. Provost reviewed them again and made edits—all minor. |
| d. Graduate Faculty Application and Guidelines | | | Sent electronically to Deans on 9.13.17 in preparation for Deans' Council. Being presented to Deans' Council by Provost today. Provost has approved the form. Will wait for final go-ahead to begin accepting applications. |
| e. Two-tier Graduate Faculty decision | | | Provost believes the two-tier organization is best at this time. He likes the idea of full members being mentors to associate members as we build capacity. We can change later if necessary. |
| f. Moving from our ad hoc status to Faculty Senate standing committee status | | | Pam met with Faculty Senate President Jim Haendiges. Proposed two steps—1) Graduate Policies approved by Trustees, and 2) Current members approved as Graduate |

| | | | Faculty. Approved by Provost. Target date is by the end of December. |
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| g. Graduate student advising | | | The Provost wants graduate advising to be handled within graduate programs rather than by the Office of Academic Advising. He delegated the oversight responsibility for graduate advising to the Office of Graduate Studies. Our job will be to be sure each program has written procedures for advising that are published on their web pages. We discussed how we might facilitate this happening. With David in agreement, we agreed to make it a part of the proposal for graduate programs. |
| h. Town Hall meeting | | | Coming in October. More information to follow. |
| i. Meeting with Bruce Harris | | | planning for graduate faculty workshops in the spring. |
| j. Graduate Studies Web Page | | | <ul style="list-style-type: none"> ▪ Update on progress including Viewbook—Provost has approved the development of a Graduate Studies viewbook for 2 purposes: 1) Recruiting, and 2) To showcase the graduate culture at DSU. ▪ Pam sent the internal link to the web page. She wants our input on the content at that time. Some issues raised about the quality of the web page—it is our primary recruitment tool. Suggestions by Darlene and Jared to upgrade the content with a marketing slant. Perhaps involve UMAC. Pam will follow up. • Question raised by Jared regarding application process relative to the link on our web page. Should there be an “Office of Graduate Studies” acceptance given based on minimum requirements before the application is forwarded on to the programs. This would be intended to reduce the load on the programs. Tabled for now. Jared will put together a flowchart for us to review. |
| ACTION ITEMS | MOTIONS | VOTE RESULTS | ACTION/DISCUSSION |
| MAcc Proposal | M: Jared Dupree | APPROVED; UNANIMOUS | Discussion Questions— |

| | S: Sandy Peterson | | <ul style="list-style-type: none"> Discussed possibility of qualified adjuncts teaching Accountancy graduate courses. We agreed that all instructors of graduate courses need to meet the graduate faculty requirements. On the Graduate Faculty form, the Chair can make the case for part time or adjunct faculty to be granted Graduate Faculty status and Graduate Council can make the decision on a case by case basis. What about 4380? Concern was raised over the policy statement that a master's degree must be 30 credit hours beyond baccalaureate. Nate will change it to 5380, adding appropriate graduate content. We will look at possibly changing the policy to state that 5000 level courses can count toward the 30 total hours provided the student is accepted into the program whether or not the baccalaureate degree has been awarded yet. Should we stipulate that a 5000 level course can count toward baccalaureate degree or master's degree, but not both? No decision was made. Tabled for further discussion. |
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| DISCUSSION ITEMS | | | ACTION/DISCUSSION |
| David Wade | | | <ul style="list-style-type: none"> Presented information on his weekly email of updates on graduate programs progress and asked who might want to be included. All Graduate Faculty council members would like to be included. David raised the question about graduate courses being under the purview of the Graduate Council. Pam and David agreed to discuss it at a later date |
| Adjourned: | | | 10:58 am |