Chair: Kristy Grayson

Present: Kristy Grayson, Nathan Meng, Peter Neibert, Geoff Smith, Elizabeth Stich, (Pamela Cantrell, Derrick Esplin, Christopher Guymon, Joy McMurrin, Shantelle Owens, Misti Pierce, Riley Randall DSUSA VP Academics-ex officio)

Absent: Mark Jeffreys (Darlene Dilley -ex officio)

Secretary: April Ficklin

A=Add, C=Change, D=Discontinue, F=Fee, GF=Graduate Faculty Designation, GS=Graduate Student Documentation,

### INFORMATION/DISCUSSION ITEMS

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<th>INFORMATION/DISCUSSION ITEMS</th>
<th>A, C, D, F, GF</th>
<th>DISCUSSION</th>
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<tr>
<td>Program Evaluations</td>
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<td>Internal reviews to be completed by end of October. Training available in recording.</td>
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<td>Update on Doctor of Occupational Therapy</td>
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<td>Still trying to hire the new hire new faculty.</td>
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<td>Graduate policy subcommittee for clinical doctorate programs (Peter Neibert, Kristy Grayson)</td>
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<td>Request for subcommittee members: Peter Neibert, Kristy Grayson. Anyone else?</td>
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<td>Graduate new program development subcommittee (Market Research, Time-lines, checklists)</td>
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<td>Request for subcommittee members:</td>
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<td>Post-bac Certificate form—Pam Cantrell</td>
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<td>Post-bac certificates will be approved through graduate council and have some minimum requirements from USHE:</td>
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1. Must have an awarded bachelor degree.
2. Courses can be undergraduate and graduate courses.
3. Cannot be more than 29 credits.

- Undergraduate certificates are embedded in a degree, so a simple proposal just use PIM.
- Bachelor degree awarded students need additional certification to move forward in their profession. They may be outdated within 2 years. They are looking to earn something in a 6 month period. Mid-level/upper-level leadership allows them to advance. There is a great need for data analytic certificates.
- Non-credit executive and credit. Will Graduate Council review the non-credit? Yes.
- Make sure that the certificates are including soft skills and well-rounded (soft-skills) and have the DSU experience.
- As we consider these certificates we will want to market our specific DSU talents and our geography as a destination.
- Should we look to embed these certificates in our Master’s degrees? These certificates should enhance professional advancement. We don’t get additional funding. These need to be meaningful to professionals. If that fits in the degree then that will work. Be creative to meet needs of professionals.
- Financial Aid is not available except as loans. The Financial Aid office is going to really be looking for employment advancement to fund these with loans.
- Funding for faculty? Each program will probably be designed financially by the individual program case-by-case. Budget will not be affected by Summer offerings.
- Current policy is being reviewed where Minors only allow for an overlap of 9 credit which is being updated.
to include certificates. We want our awards to be meaningful and different.

- Keeping current may require flexibility in content. As long as basic course title and learning outcomes don’t change, content may change based on market needs to add versatility.
- Cross campus topics and certificates in software platforms, SPSS and Adobe, etc. Be versatile and offer what is needed.
- Cross disciplinary discussion in Graduate Council to create these post-bac certificates and share teaching resources.

Review of Forms:
1. Post-bac Certificate Form:
   - Ryan Hobbs or Jason Browning can help with employment.
   - Include other Utah programs to identify competing programs. For executive, include National programs that will be competing programs.
2. Program Learning Outcomes form—something like this will be required in all syllabi.
3. FAQs
   - Transdisciplinary video explanation

Open Discussion
- Policy 601 will be reviewed next month.
- Request for discussion on name change of Dixie as a representation of Graduate Council. The name change isn’t determined by Dixie State University. Personal opinions will add more value to the perception study.

Adjourned:
M: Geoff Smith
S: Peter Neibert
Approved 9:54 am